



OFFICE OF THE REGISTRAR

982 Mansion Drive, Bennington, VT 05201 802-447-6324(P) 802-681-2876(F) registrar@svc.edu

Address/Name Change Form

This form is for those who wish to change their personal data. Please make sure all signatures have been obtained. Incomplete forms will not be accepted. Those who wish to enact a change of name must present a state/government photo ID (e.g., Driver's License, Passport, VISA documentation) and a copy of documentation of the change of name (marriage license or court order, etc.).

PERSONAL INFORMATION:

FIRST NAME	MIDDLE NAME	LAST NAME	LAST 4 DIGITS OF SSN
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ADDRESS	CITY	STATE	ZIPCODE	PHONE	EMAIL
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PERSONAL DATA CHANGE INFORMATION:

I am CHANGING my NAME
 HOME ADDRESS (MAILING)
 LOCAL ADDRESS
 BILLING ADDRESS

Previous Name/Address:

FIRST NAME	MIDDLE NAME	LAST NAME	LAST 4 DIGITS OF SSN
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ADDRESS	CITY	STATE	ZIPCODE	PHONE	EMAIL
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New Name/Address:

FIRST NAME	MIDDLE NAME	LAST NAME	LAST 4 DIGITS OF SSN
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ADDRESS	CITY	STATE	ZIPCODE	PHONE	EMAIL
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STUDENT SIGNATURE	DATE
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PROCESS	FOR OFFICE USE ONLY
FORM RECEIVED	
VERIFICATION OF IDENTITY	
STUDENT INFORMATION UPDATED	